



RTI LABORATORIES, INC.

CHAIN OF CUSTODY RECORD

PAGE:	OF:
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Materials Testing Division
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Livonia, MI 48150

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RTI WORK ORDER NO: _____

Please Include Email Address of Report Recipient Whenever Possible !!!

08/02/2022 V3

SUBMITTING COMPANY:			REPORT TO, COMPANY:			BILL TO:			
PROJECT ID/PROJECT NAME:		PROJECT#:	QUOTE #:		EMAIL:				
SPECIAL INSTRUCTIONS/COMMENTS:					ADDRESS:				
					PHONE		CITY STATE ZIPCODE		EMAIL:

SAMPLER'S PRINTED NAME:				SAMPLER'S SIGNATURE:				Testing Required				PURCHASE ORDER #:	
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ITEM #	SAMPLE I.D.	DATE SAMPLED End Date for Composites	TIME SAMPLED End Time for composites	MATRIX CODE	Number of Containers & preservatives							NUMBER OF CONTAINERS	pH Check Ok? (Lab use only)	COMMENTS/Field Notes & Data
					None	HCl	HNO ₃	H ₂ SO ₄	NaOH	Methanol	Other			
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														

Relinquished By:	Date	Time	Received By:	Date:	Time:
Relinquished By:	Date	Time	Received By:	Date:	Time:
Relinquished By:	Date	Time	Received By:	Date:	Time:

FOR LAB USE ONLY

Were samples preserved [] in field [] in lab [] N/A

Were samples filtered [] in field [] in lab [] N/A

Temp of samples or blank _____ °C On wet ice? Y or N

Cooler ID: _____

Temperature Gun ID: _____

Turnaround Time Standard [] **RUSH:** Next BD [] 2nd BD [] 3rd BD []

Select one **Note: RUSH requests will incur surcharges!**

Matrix Codes

A = Air	DW = Drinking Water	GW = Groundwater	L = Liquid	O = Oil	WW = Waster Water	S = Soil
SD = Solid	SL = Sludge	SV = Solvent Waste	W = Water	WP = Wipe	SW = Surface Water	