

SGS	Request for Laboratory Services and CHAIN OF CUSTODY (specific SDWA/HPPA - 1st Party - Lead)												
	SGS Environmental Services - Lakefield: 185 Concession St., Lakefield, ON K0L 2H0 Phone: 705-652-2000 Toll Free: 877-747-7658 Fax: 705-652-6365 Web: www.ca.sgs.com {4}												
	SGS Environmental Services - London: 657 Consortium Court, London, ON, N6E 2S8 Phone: 519-672-4500 Toll Free: 877-848-8060 Fax: 519-672-0361 Web: www.ca.sgs.com {4}												
Laboratory Information Section													
Received Date (mm/dd/yyyy):								LAB LIMS #:					
Received Time (After Hours Only):								Temperature Upon Receipt (°C):					
Billing & Reporting Information													
Invoice/ Receipt to:	Name:							Quote #:					
	Company:							Attached Parameter List: YES NO					
	Address:							Turnaround Time					
	Email:												
Report to {3}:	Attention:				PO #:			Is *Rush Turnaround Time Required? YES NO					
	Email:							Specify:					
	Phone:				Fax:			* Rush TA Requests Require Lab Approval					
Adverse Lead Reporting Information													
Facility Name & Address:													
Operator Fax:													
MOH Fax:													
SAC Fax:		1-800-268-6061											
Waterworks number :						Do you require one report per sampling location? (Please check one):			YES NO				
Sample Information													
*Sample Code: TAP-NR, TAP-PR or DW	Tap Location (e.g. Kitchen, Fountain, Lunch Room, etc.)	Street Address & Location Phone Number (Location Phone Number is optional)				**Lead Filter Device: BP, LO, R or ND	Date Sampled	Time Sampled	Sample I.D.: Indicate if 1st or 2nd sample	Indicate if Original or Re-sample	Link Distribution to Plumbing Sample Address	REQUIRED TEST(S) Lead Alkalinity and/or Field Alkalinity Field pH	
Sampled By {1}:		(Name)				(Signature)				Date:			(mm/dd/yyyy)
Samples Relinquished by {2}:		(Name)				(Signature)				Date:			(mm/dd/yyyy)
Note: {1} Submission of samples to SGS is acknowledgement that you have been provided direction on sample collection/handling and transportation of samples. {2} Submission of samples to SGS is considered authorization for completion of work. Signatures may appear on this form or be retained on file in the contract, or in an alternative format (e.g. shipping documents). {3} Results may be sent by email to an unlimited number of addresses for no additional cost. Fax is available upon request. {4} Completion of work may require the subcontracting of samples between the London and Lakefield laboratories.													
*Sample Code: TAP-NR = TAP-Non Residential, TAP-PR = TAP-Private Residential & DW = Distribution Water													
**Lead Filter Device: BP = Bypass, LO = Left On, R = Removed and ND = No Device Residential													
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